**College of Bioresources and Agriculture, National Taiwan University**

**Rules of the College Faculty Meeting**

Approved by No.219 College Faculty Meeting on December 24, 2007

Amended by No.2509 University Administrative Council on January 15, 2008

Amended by 2008 Academic Year Spring Semester 1st University Faculty Meeting on March 15, 2008

Amended by No.2701 University Administrative Council on January 17, 2012

Amended by 2012 Academic Year Spring Semester 1st University Faculty Meeting on March 17, 2012

1. The College of Biological Resources and Agriculture of National Taiwan University, in accordance with the regulations of Article 43 of the school’s organizational rules, has established the "National Taiwan University College of Biological Resources and Agricultural Conference Rules" (hereinafter referred to as the “rules”).
2. This Meeting is composed of the ex-officio members and the elected representatives. The elected representatives must number more than the ex-officio members. The dean, the deputy dean, the director of the institute, the chairman of each department, and the heads of the attached units (NTU Veterinary Hospital, Agricultural experiment station, Highland Experimental Farm, Hydrotech Research Institute, Experimental Forest, Agricultural Exhibition Hall and Center for Intelligent Agriculture Education and Research) are the ex-officio members. If the Dean of the College is the current Head of a Unit, the Deputy Head will be the ex-officio member for that unit.
3. The election of representatives will be by secret ballot, except for one representative each from the faculty of each department (professors, associate professors, assistant professors and lecturers). Each department (institute) nominates one teacher as candidate, and three are elected. One representative is elected from the staff and technicians (workers) of each department, and one from the staff and technicians (workers) of each attached unit. One student representative is elected from each institute; and two student representatives are elected from the undergraduates. The term is one year, and one can be re-elected.
4. The election of the representative should be completed by the end of July every year.
5. The planning, development, curriculum reform and financing of the college are set up under the college affairs meeting as the following committees: Development Planning Committee, Curriculum Committee, Academic Exchange Committee, Finance Committee and Editorial Committee. And depending on actual needs, a certain committee may be added or removed.
6. The affairs for discussion in this Meeting include
7. Teaching and research matters.
8. Academic matters.
9. The regulations, the presidential election method, and the generation of representatives.
10. Matters proposed by the committees.
11. The matters proposed by the Dean and other matters related to the college.
12. The Dean is the chairman. If the Dean cannot attend for some reason, the Dean will designate one of the attendees to act as chairman. If there is no designated acting chairman, the chairman will be elected from the members in attendance.
13. Representatives of teachers who are elected by each school must attend. If the other representatives cannot attend for some reason, the agent attend. If the agent is also the representative, the agent has the double rights of the representative and the agent.
14. The Meeting is held at least once per semester. It is convened by the Dean. If necessary, the Dean can convene an extra meeting. If more than one-third of the members think it necessary, they can propose in writing to hold an extra meeting.
15. In addition to the items submitted by the dean and the proposals of the department or committee members, the proposals of the administrative meeting must be signed by more than one-fifth of the representatives of the administrative meeting before they can accept the proposal.
16. The academic meeting shall not be discussed unless more than half of the attendees are present, and shall not resolve until more than half of the attendees agree. The resolution must be reviewed only after two-thirds of the representatives present agree.
17. In order to understand the actual situation of this college, the relevant personnel or units should submit a report.
18. The Rules and amendments are reported to the Academic Council and promulgated after being approved by the College Faculty Meeting and the University Faculty Meeting.